

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Tuesday, October 20, 2009 at the Northern Building Room 200, 305 E. Walnut Street, Green Bay, WI.

Present: Carole Andrews, Bill Clancy, Andy Nicholson, Andy Williams.
Excused: Tom DeWane.
Also Present: Neil Basten, Terry Delaruelle, Jean Eckers, Larry Gazeley, John Gossage, Don Hein, Heidi Hietpas, Tom Hinz, Jack Jadin, Al Klimek, Dennis Kocken, Andrea Konrath, Jack Krueger, Pat LaViolette, Darlene Marcelle, J.D. McKay, Lois Mischler, Shelley Nackers, Jim Nickel, Cullen Peltier, Sara Perrizo, Jim Queoff, Beth Rodgers, Randy Schultz, Jayme Sellen, Susan Tilot, Lynn VandenLangenberg, Pat VanLanen, Lisa Wilson, Guy Zima.
Media and Other Interested Parties.

(Although shown in proper format here, items were taken out of order.)

I. Call Meeting to Order:

The meeting was called to order by Chair Nicholson at 10:05 a.m.

II Approve/Modify Agenda:

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to move Items No. 7 through No. 16 to after Item No. 1. **MOTION APPROVED UNANIMOUSLY.**

III. Approve/Modify Minutes of October 7, 2009:

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve. **MOTION APPROVED UNANIMOUSLY.**

(Supervisor Williams arrived at 10:07 a.m.)

1. Review Minutes and Reports of:

a. Criminal Justice Coordinating Board (9/29/09).

Motion made by Supervisor Andrews and seconded by Supervisor Williams to receive and place and place on file. **MOTION APPROVED UNANIMOUSLY.**

b. FoxComm User Technical Committee Meeting Minutes (6/17/2009).

Motion made by Supervisor Andrews and seconded by Supervisor Williams to receive and place and place on file. **MOTION APPROVED UNANIMOUSLY.**

(Item No. 7 taken next.)

Public Comments: None.

(Budget Review taken next.)

****BUDGET REVIEW****

REVIEW OF 2009 DEPARTMENT BUDGETS

Circuit Courts/Clerk of Courts

2. Review of 2010 department budget:

Motion made by Supervisor Williams and seconded by Supervisor Clancy to hold until after Item No. 6. MOTION APPROVED UNANIMOUSLY.

(Item No. 3 taken next.)

(After Item No. 14.)

Judge McKay thanked the Committee for taking this item out of sequence and introduced those appearing with him. He distributed and reviewed the Analysis of Judiciary Expenses and Offsetting Revenues (copy attached).

Supervisor Williams asked if the expense for interpreters could be charged to those receiving the services. Judge McKay said this possibility is being explored; however, he is not aware of any direct method available for charging this expense back. He continued by saying there is an inherent right for someone before the courts to understand the proceedings.

Supervisor Williams made the motion below and explained that there is no change in jobs, but rather this recognizes the fact that the judges do control what happens in the court system. He said each department works in tandem and the judges generally oversee this judicial system.

Motion made by Supervisor Williams and seconded by Supervisor Andrews to move the Clerk of Courts from a stand-alone department to under the Circuit Court Judges in the Table of Organization. MOTION APPROVED UNANIMOUSLY.

Judge McKay added that for the past 12-13 years the court system has been viewing itself this way, as a total entity. He continued by saying that looking at these departments together presents a picture of what the overall court system does in terms of expenses and revenues; because the circuit court alone has no revenue. He opined that this is a more realistic way to view the picture.

Supervisor Krueger asked if the expenses for the Clerk of Courts come from the County; Judge McKay said some do and some don't. He said the total system is a mixture of State and County funds. Supervisor Krueger asked if this could have a negative impact on Brown County's ability to receive funds from the State.

Supervisor Williams said this is a budget neutral move; and he does not think there will be any change at all. Judge McKay said if the State suggested that Brown County lose funds as a result of this, he would be the first one to recommend that these departments be separated again.

Supervisor Andrews asked Judge McKay if he would support this. Judge McKay stated that he is neutral on this and that this is the way the Court views these departments currently; it just provides a better picture for the local government.

Supervisor Andrews questioned the interpreter expense and whether there was a charge-back to other departments using this service. Judge McKay said he thinks other departments are being charged for the services as needed.

Supervisor Andrews asked Judge McKay if there was anything in the 2010 Budget that would give him pause. Judge McKay said in all likelihood there are many situations that impact these figures. He said in the past the State Public Defender would take initial appeals on criminal matters; however, for budgetary reasons at the State level that is no longer the case. This could affect the bottom line on court-appointed lawyers. He said this is such a new area that he would not be able to project those amounts.

Supervisor Williams asked Judge McKay if he would know when information would be available concerning the possibility of charging interpreter services to those utilizing the services. Judge McKay said there are some legal and rights questions involved and research is needed, and he would rather not guess at how long it will take.

Supervisor Williams asked if the collections for fines, etc. could be contracted out. Judge McKay said this is being done as much as possible through the vehicles currently available; however, the court system does not have the funds to pay a lawyer or additional staff to do this.

When questioned by Supervisor Clancy, Judge McKay explained that the court is required to hire certified interpreters with the proper training. He said the court is not allowed to have the person bring someone in to interpret.

Chair Nicholson asked if Judge McKay would present a legal opinion by the County Board Budget Meeting. Judge McKay explained that any person who appears in court has an absolute right to understand what the proceedings are about. He said Wisconsin statutes state that the court must provide an interpreter if the person has a limited English proficiency regardless of the language. He said the Supreme Court is expanding that right in terms of who is entitled to that. He continued by saying he was previously referring to researching whether there was a procedure available to recover those costs, and he will provide that information to this Committee.

When asked by Chair Nicholson, Judge McKay responded that the overall increase in the budget was 1.7 percent.

Motion made by Supervisor Williams and seconded by Supervisor Andrews to approve the budget with the following amendment: move the Clerk of Courts revenues and expenses in the amount of \$2,972,608 to the Circuit Court Budget. MOTION APPROVED UNANIMOUSLY.

(Item No. 17 taken next.)

District Attorney

3. Review of 2010 department budget:

Susan Tilot, Administrative Supervisor, briefly reviewed the proposed budget. Supervisor Williams asked how the State Public Defender's cap of rates for discovery affects the budget. She said right now the revenue goal has been met; and the 2010 Budget does not reflect an increase in revenue in this area. However, it is still too early to tell what impact this will have.

Supervisor Andrews asked Ms. Tilot if there were any areas of concern with this proposed budget. Ms. Tilot referenced Page 94, the total expenses are being estimated to be lower than the \$1.5 million; however, she is concerned because she does not know where there are huge cuts this year that explain this reduction. Supervisor Andrews indicated that since 2006 the District Attorney has been over levy; and if there is something in the proposed 2010 Budget that does not properly reflect the costs, this Committee wants to know that now. Ms. Tilot said consistently the difference has been in professional services (transcripts, medical records, office supplies).

Supervisor LaViolette asked about wages for the District Attorney's office. Ms. Tilot confirmed that wages for all except the special drug task attorney are funded by the State of Wisconsin; the drug task attorney's wages are funded by Brown County levy dollars. Supervisor LaViolette asked about the performance of this attorney and if reports were provided for this Committee. Ms. Tilot said there is a monthly report provided of every drug complaint; and this report offers a "wealth of information." She spoke highly of Beau Legois and said the backlog of cases has been reduced by 80 percent. Since September 14, 2009, Sarah Belair has been in this position. Ms. Tilot said Ms. Belair has already assisted in jury trials involving drugs; and "We are happy with her performance." When Supervisor LaViolette asked if D.A. Zakowski had contacted the State regarding funding for this position, Ms. Tilot said this was done through the District Attorneys Association asking for more funding, and this Committee put forth a resolution asking that the District Attorney's office be fully staffed.

Supervisor LaViolette asked to go on record expressing her disappointment that Teen Court has been discontinued. She said she learned that there was an attempt to obtain private funding; she said, "I am not terribly optimistic about private funding." Supervisor LaViolette asked what the district attorney's plan was to raise private or non-levy dollars funding. Ms. Tilot read D.A. Zakowski's statement: "Due to current budget circumstances priority must be given to funding the essential needs, insuring the efficient operation of the District Attorney's office. Teen Court will seek private donations and other non-County funding to continue its operations. I understand that it appears that a carrot's put out there, but the District Attorney's office will not be coordinating funding for Teen Court."

Supervisor Andrews asked if the Teen Court cases will just end up in the regular courts and cost money there. She said, "It seems that we're being penny wise and pound foolish by getting rid of our preventive efforts." Chair Nicholson explained that many of these cases are minor violations that would not end up in the court system, unless the defendant would contest the charges; instead a citation, and if necessary a warrant, would be issued. He continued by saying the Teen Court is a special program funded so teens can experience a court proceeding judged by peers.

Supervisor Williams added that these cases are from municipal courts that would not impact Brown County courts. He also said the municipal judges hear these cases anyway, so those services are already being used.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve the District Attorney's budget as proposed. MOTION APPROVED UNANIMOUSLY.

Supervisor Andrews asked Ms. Tilot to call the Committee if there are "surprises" that arise in the budget

Supervisor Williams asked Ms. Tilot if it was correct that the special prosecutor must be re-appointed every 3 months. Ms. Tilot said there is a letter given to the special prosecutor stating that he/she is to serve for the next 4 months at the discretion of the District Attorney. Ms. Tilot said she will provide this information with statute number to Supervisor Williams.

Medical Examiner

4. Review of 2010 department budget:

Al Klimek, Medical Examiner, said there was "nothing alarming going on whatsoever." He said this budget reflects a zero dollar increase.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve the Medical Examiner's budget as proposed. MOTION APPROVED UNANIMOUSLY.

Public Safety Communication

5. Review of 2010 department budget:

Jim Nickel, Public Safety Communications Director, reviewed "2009 Accomplishments." (See attached copy.) Concerning overtime, Mr. Nickel pointed out that about half of that amount is actually holiday pay, which cannot be changed, because this is a 24/7 operation. Concerning the incident count, Mr. Nickel expects that the percentages by agency will stay the same; but the absolute numbers will go up. He said, "We believe we have a tough budget, but a do-able budget for 2010."

Supervisor Clancy asked if Brown County was not eligible for federal grants, because Brown County did not get the money from 911. Mr. Nickel replied that this was one particular Federal grant program; Wisconsin was not eligible, because the State had to certify that within the previous 180 days the State did not divert money from 911 revenue. The State was not able to certify this, so the State (not just the County) was ineligible. Mr. Nickel said the Federal government is adding this stipulation to many of its grant programs.

Supervisor Andrews asked Mr. Nickel if a policy should be created and sent as a resolution concerning dedicated funding sources for the 911 system. Mr. Nickel said, "Maybe we could put something like that together that we could bring forward to you." Supervisor Krueger suggested that if a resolution were created, it could be forwarded to WCA (Wisconsin Counties Association) for approval and then forwarded to NACo (National Association of Counties) as well.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve the Public Safety Communications budget as proposed. MOTION APPROVED UNANIMOUSLY.

Sheriff

6. Review of 2010 department budget:

Don Hein, Accountant, said in many ways this proposed budget is somewhat status quo in that there were not a lot of new additions. He referenced the 1.5 FTE cuts (see Item No. 15). The overtime has been increased to \$1.8 million; he reminded the Committee that this was often budgeted low, and opined that this new figure was more realistic. The federal boarding revenue was reduced to \$15 per day, which is a huge revenue drop that helps drive the levy increase. Outlay was decreased from 9 cars in 2009 to 8 cars in 2010. Mr. Hein said \$91,250 was set aside in the budget to board out inmates should that become necessary. He said the jail laundry is not built into the budget; because when the budget was being prepared, it was understood that Facilities Department would continue the laundry service. The Drug Task Force grant money was budgeted on what the State could estimate; however, the State actually came up with \$6,828 more which needs to be adjusted. The County Tribal grant that was budgeted at \$36,000 gross, which is shared 50-50 with the Oneida Tribal Police, will actually be \$39,763—an increase of \$3,763.

Supervisor Clancy asked if the grant offsets any tax levy. Mr. Hein explained that grant dollars cannot be used for expenses that Brown County would normally spend with local levy dollars. He continued by saying that if Brown County did not have the grant(s), Brown County would eliminate whatever the grant is paying for.

Chair Nicholson asked if there was an increase or decrease in the 2010 budget compared to 2009. Mr. Hein said property tax increase was 3.52 percent; expenditures

were held to a 1.1 percent increase. Mr. Hein explained that the jail overcrowding and the inability to house inmates is why revenues are down 6.6 percent.

Supervisor Andrews asked if inmates were sleeping on the floor. Jack Jadin, Jail Captain, responded that on some occasions (Sunday nights and Monday mornings, especially after a Packer game or holiday weekends when courts were closed on Mondays) this has happened; however, it is temporary and not routinely occurring. He also said this applies to Intake only, and "It's basically better to do that than to misclassify somebody or mishouse somebody."

Chair Nicholson asked about an influx of federal inmates monitored by private agencies and whether or not Brown County could intercept and try to retain those inmates. Sheriff Kocken said he spoke with the federal probation agent and was told that in some cases (when the inmate may not be a good fit back into the community) Brown County has been housing those inmates at the work release center. Sheriff Kocken added that the other issue is the amount of room at the jail. Captain Jadin reported that the jail houses about 10-15 federal inmates; but the jail is very tight. Both Sheriff Kocken and Captain Jadin indicated that they are in contact with agencies to house the additional inmates when possible.

Supervisor Williams questioned the increase in the Supplies categories and referenced Page 125 Supplies for Technology; Sheriff Kocken explained that this pertains to the new telephone system that was to be installed. This also explains some of the increase in Maintenance Agreement account.

Supervisor Williams asked about Item #5800, Grant Expenditures (Page 126). Mr. Hein said this is the County Tribal grant; and the reason for the difference is the way these funds are reported this year. Instead of reporting net amounts received by Brown County, the gross amount is reported and the portion sent to the Oneida Tribe is shown as expense.

Supervisor Williams questioned Item #5300 (Page 127). Mr. Hein said previously supplies were put into the general division; now supplies are budgeted in the division actually using the supplies. He said he did not think supplies in total had increased much; it was more of the way the expenses are allocated. When asked by Supervisor Williams, Mr. Hein said the same is true for rental space; and rental space also includes the Howard substation in the amount of approximately \$33,000. In addition, the rental equipment expense includes renting ATV's (all terrain vehicles) and snowmobiles for the DNR (Department of Natural Resources) program which is offset by grant funds.

Supervisor Williams asked if fringe benefits such as Unemployment Compensation and Workers' Compensation were previously budgeted somewhere else; it was explained that these amounts were all previously listed in line FICA (Federal Insurance Contributions Act).

Supervisor Williams asked the total cost of the telephone system; Mr. Hein reported that the entire phone system replacement was \$50,780--\$22,620 for admin corded phones; \$880 for general wireless phones; and \$25,520 for jail corded phones and \$1,760 for jail wireless phones. He said this was a one-time phone replacement expense; and the numbers were provided by Information Services.

Supervisor Andrews questioned Item #5763 (Page 130) and said there was no expense for dental. Mr. Hein said this is all contracted now.

Chair Nicholson asked about the number of cars to be replaced in 2010. Sheriff Kocken said the attempt was made to have a consistent number of vehicles replaced each year;

however, with the tight budget this year, it was determined that the Sheriff's Department could get by with replacing only 8 vehicles instead of 9. When asked by Chair Nicholson, Sheriff Kocken explained that the two late model mid-size cars would be investigator cars; and the number of trade-in vehicles equals the number of vehicles being purchased.

Supervisor Clancy asked about making major repairs instead of replacing vehicles. Sheriff Kocken opined that warranties are lost and it is the most cost-effective to trade in the vehicles. Randy Schultz, Patrol Division Captain, said at 120,000 miles there is an increase in "hands-on time," which could include suspensions, transmissions, alternators, regulators, and other "time-consuming, big money issues." Sheriff Kocken added that he is not aware of local agencies that have tried that.

Chair Nicholson requested that Sheriff Kocken provide a list of full-size squad cars with mileage for the County Board Budget meeting in November.

Supervisor Andrews asked Sheriff Kocken what scares him about this budget going into the future. Sheriff Kocken replied that he never has control over the number of inmates that will be entering the jail. He also expressed concern about maintaining the staff needed in the jail; he continued by saying there is turnover because staff members find police jobs and this is one of the main reasons for overtime.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve the Sheriff's budget with the following amendments:

- (1) Increase DTF Federal Grant Revenue by \$6,828;**
- (2) Increase County Tribal revenue under General by \$3,763; and**
- (3) Increase Grant Expense by \$1,382.**

This amounts to a decrease in levy in the amount of \$9,209.

MOTION APPROVED UNANIMOUSLY.

(Item No. 14 was addressed again at this time.)

Regular Part of Meeting

Public Safety Communications:

7. Review and Approve RFP for the Radio Consultant:

Jim Nickel, Public Safety Communications Director, indicated that the response date is December 30; it will be evaluated after the first of the year; and hopefully a selection will be made by the end of January, 2010.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve. MOTION APPROVED UNANIMOUSLY.

8. CAD Project Update:

Mr. Nickel said the system should be going live next week assuming everything goes according to plan. The last 18 months' worth of data has been collected; however, data from 18 months to 7 years has not been received yet. It is expected that Brown County will be funding a tool to obtain this information after the system goes live.

Supervisor Williams questioned the amount of funding, to which Mr. Nickel indicated it would be about \$7,000. Mr. Nickel stated that Brown County has not received the final billing; and said, "We are still not done with the cost issue." He thinks the cost issue will surface by year-end, and he will bring it before this Committee. Mr. Nickel will call Chair Nicholson with the date and time of FoxComm's meeting in November.

Motion made by Supervisor Williams and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY.

9. **Budget Adjustment Request (#09-92): Increase in expenses with offsetting increase in revenue (see attached for details):**

Cullen Peltier, Emergency Management Director, said Items No. 9—12 are budget adjustments from grants; some equipment was purchased in 2008 and some in 2009. Two were for actual budget transfers in 2008 for funds that were not received or billed until 2009. Another was for contractor services through a grant. The contractor paid for the supplies, so there was one bill for professional services instead of dividing this between professional services and supplies.

When questioned, Mr. Nickel said there is no budget impact on any of these adjustments.

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY.

Mr. Peltier explained that Items No. 10—12 were part of the above explanation.

10. **Budget Adjustment Request (#09-93): Increase in expenses with offsetting increase in revenue (see attached for details):**

11. **Budget Adjustment Request (#09-94): Increase in expenses with offsetting increase in revenue (see attached for details):**

12. **Budget Adjustment Request (#09-95): Increase in expenses with offsetting increase in revenue (see attached for details):**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to take Items No. 10, No. 11, and No. 12 for approval. MOTION APPROVED UNANIMOUSLY.

Sheriff:

13. **Grant Application Review (#09-38): JAG Recovery Act – Drug Task Force Grant:**
Dennis Kocken, Sheriff, stated that this grant application is for a position for a prescription drug officer for the Drug Task Force. The total amount was \$450,000 over 3 years with no match. The person will be working on drug thefts and prescription fraud and will be working with the doctors and pharmacists.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY.

14. **Review and Approve RFP for the Laundry Management Services:**

Sheriff Kocken said Facilities Management will no longer be doing laundry at the jail, and this RFP is for obtaining replacement services. He said he wants to have this in place by January 1, 2010.

Supervisor Clancy asked what savings would be realized; Sheriff Kocken responded that a savings is expected, but not known until the RFP's are received. When Supervisor Williams asked who had performed these services previously, Heidi Hietpas, Payroll Supervisor, indicated that the employees were under the Facilities Table of Organization.

When Supervisor Andrews asked Sheriff Kocken why this was being changed, Sheriff Kocken said he did not know, but thought there was a position cut or someone retired. Executive Hinz indicated that this was decided in order to reduce costs. When Supervisor Williams asked about inmates doing the laundry, Sheriff Kocken said inmates

are currently doing the laundry; and it is possible that the company that takes over this function will continue using inmates.

Supervisor Krueger asked if the same parties were doing the laundry at the Community Treatment Center; he expressed concern about "a repercussion from the union." After discussion, it was decided that Sheriff Kocken would contact Don VanderKelen, Labor Negotiator.

Motion made by Supervisor Williams and seconded by Chair Nicholson to approve. Motion withdrawn by Supervisors Williams and Chair Nicholson.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to hold until the next meeting. MOTION APPROVED UNANIMOUSLY.

(Item No. 15 taken next.)

(After Item No. 6.)

Sheriff Kocken reported that Facilities Department would no longer be performing the laundry services for the Sheriff's Department. Sheriff Kocken said neither position is a union position, and the laundry service is provided for both the Community Treatment Center and the Jail.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve the RFP. MOTION APPROVED UNANIMOUSLY.

At this point Supervisor Zima arrived and addressed the Committee. Supervisor Zima expressed concern about the fact that each year the Sheriff's Department Budget is underfunded in the area of Overtime. He said for as long as he has been on this Board, "No one's ever budgeted overtime in a meaningful manner." He continued by saying, "This is one area where we've been extremely dishonest as a County."

Chair Nicholson explained that this issue had been previously addressed and Mr. Hein felt this year's overtime calculation is more accurate. Mr. Hein said the 2010 Budget reflects Overtime expense of \$1.8 million; and it is estimated that Overtime expense for 2009 will be approximately \$2.0 million.

Supervisor Zima recommended that the \$200,000 be added to the Overtime expense for 2010; because he thinks "it is time to get even and stop playing a game."

Chair Nicholson said the Sheriff brought an estimate of \$1.8 million; the Committee questioned it and thought it was a fair amount. Sheriff Kocken explained that realistically the Overtime expense number is probably closer to \$2.0 million; however the \$1.8 million is closer than previous years' budgets. Chair Nicholson stated that he would like to go with the \$1.8; it is a good goal; any changes can be addressed at the November County Board Budget Meeting; and he would like the Committee to move forward.

Mr. Hein added that this is a starting point; and as grants come forward, some of those funds will be added to the overtime.

At this point Supervisor Zima left.

(Item No. 2 taken next.)

15. **Resolution re: Approving new or Deleted Positions During the 2010 Budget Process (Sheriff's Department):**

Sheriff Kocken said this eliminates a Secretary III position at the jail and reduces the Civil Process Clerk to half-time for 2010. This would be an impact of \$84,245.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY.

16. **Resolution re: Change in Table of Organization Sheriff's Department (Transfer Accountant position from the Sheriff's Department to the Department of Administration):**

Sheriff Kocken said he is opposed to this even though he is "always in favor of being more effective and efficient." He said, "I would like to think that information that is delivered to you comes from me, not from another department." He stated that he would have been "scared to death" if the information was brought to this Committee from another source.

Supervisor Williams explained the concerns raised during the Administration Committee meeting; he stated that having Don Hein, Sheriff Accountant, report to two different people would be a valid concern. He continued by saying that the other side is that Mr. Hein would be better utilized in Administration, since there is not enough work at the Sheriff's Department. Supervisor Williams indicated that this passed at the Administration Committee meeting.

Supervisor Clancy said he would be opposed to this change; because when information is needed the Committee wants Mr. Hein at the meeting with Sheriff Kocken, as opposed to going through another department.

When questioned by Chair Nicholson and Supervisor Andrews, Lynn VandenLangenberg, Director of Administration, stated that (1) Mr. Hein would be available for the Sheriff; (2) the Sheriff's work would always be the priority; and (3) if Mr. Hein needs to be at the meetings and that is what the Sheriff wants, Mr. Hein would be at the meetings.

Mr. Hein began by saying he would do whatever was decided; however, he took "a little issue" with the statement that he does not have enough work at the Sheriff's Department now. He continued by saying that the HR (Human Resources) analysis indicated that he doesn't only do accounting work, not that he does not have enough to do. As an example, he stated that he does daily deposits; and this Committee just eliminated half of the backup person's position. He also referred to the Secretary III position at the jail that was just eliminated by this Committee; this means the Administrative Supervisor, who Mr. Hein works closely with, will be doing some of those duties. He expressed concern that positions are being cut and he is viewed as not having enough to do. He stated that he thinks responsibility and accountability must come together; and it is a basic management principle that whoever you work for is the person you report to. He said if he will be spending 3-4 days at the Sheriff's Department, it would be logical that this would be where he reports.

Supervisor Andrews asked Ms. VandenLangenberg if training for Mr. Hein would be possible if he continued to work for the Sheriff. Ms. VandenLangenberg said part of the concern is having cross-training for Mr. Hein's position, because he is the only accountant at the Sheriff's Department, as well as helping Administration by doing accounting work instead of the clerical functions that he currently does.

Supervisor Andrews stated that the Committee is trying to balance efficiency with expertise and that she does not want to lose the expertise. Ms. VandenLangenberg explained that in some of the departments, it is difficult to make certain that proper accounting principles are being followed when the supervisors do not have accounting

backgrounds. She continued by saying Accounting and Finance is a central service area for Brown County; so if the people are in a central area, work can be assigned for the whole County. She said this would provide higher quality, better use of resources, and cross-training and backup that Brown County should have.

Executive Hinz said he previously mentioned "serving two masters." He stated that there have been accounting issues in Human Services; and by centralizing accounting, there is more control over what is consistently being done in Brown County. He said this would be more efficient, would provide cost-savings to the County, and would be more quality-controlled.

Supervisor Clancy said, "If it ain't broke, don't fix it."

Motion made by Chair Nicholson and seconded by Supervisor Andrews to approve. Vote taken. Ayes: 2 (Nicholson, Williams); Nays: 2 (Andrews, Clancy). MOTION FAILED.

(Item No. 3 taken next.)

District Attorney: No agenda items.

Circuit Court: No agenda items.

Clerk of Courts: No agenda items.

Emergency Government: No agenda items.

Medical Examiner: No agenda items.

Teen Court: No agenda items.

Other:

17. **Audit of Bills:**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to pay the bills. MOTION APPROVED UNANIMOUSLY.

(Public Comments taken next.)

18. **Such other Matters as Authorized by Law:**

Supervisor Andrews asked for a net effect of the budget changes; Sara Perrizo, Internal Auditor, reported that there was \$9,209 decrease in levy.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to adjourn at 12:24 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

**ANALYSIS OF
JUDICIARY EXPENSES AND OFFSETTING REVENUES
BUDGET YEAR – 2010**

1. **Interpreter Expense:** Wisconsin Statute 885.38 provides for the appointment of an interpreter in any proceeding before a court of record if the court determines that the person has limited English proficiency and that an interpreter is necessary. Previously, the statute provided for an interpreter at county expense for certain actions, i.e. the person is charged with a crime. A substantial increase in interpreter costs has resulted.

Note: Estimated Expense:
\$95,850

Estimated State Reimbursement:
\$67,100

2. **Attorney Fees:** Wisconsin Statute 967.06 provides for the appointment of an attorney for a person deemed indigent. More and more individuals do not meet the eligibility requirements for public defender representation.

Collection efforts by Courts and Clerk of Courts: tax intercept, contempt procedures, re-evaluation for State Public Defender representation, collection agency, established fee guidelines for court-appointed counsel.

Note: Estimated Expense:
\$361,000

Estimated Collections:
\$234,650

3. **Guardian ad Litem Expenses:** The appointment of a guardian ad litem is mandatory where the court has special concern as to the welfare of a minor child. (§46.10). The guardian ad litem is compensated at a rate the court determines is reasonable . . . the guardian ad litem must be allowed reasonable compensation for his or her services such as is customarily charged by attorneys in this state for comparable services (§46.13). Fee guidelines have been established for guardian ad litem services.

Note: Estimated Expense:
\$498,498

Estimated Collections:
\$373,874

4. **Dr. Exams:** Wisconsin Statute 51.60(1)(a) requires that every person subject to any Chapter 51 proceeding has the right to be represented by counsel, and that the individual shall be referred as soon as possible to the public defender who shall appoint counsel without a determination of indigency. Court hearings increased as a result, and more independent medical exams were conducted. Wisconsin Statute 980.08(6) provides that the court shall appoint an examiner who shall examine the person and furnish a written report of the examination to the court . . . the county shall pay the costs of the examiner.

Note: Estimated Expense:
\$232,000

No Offsetting Revenue
\$0

Cost-Saving Measures: An agreement entered into between the State Public Defender and the Circuit Courts in July 2009 has resulted in more stipulations and reduced independent medical examinations under §51.60.

2009 ACCOMPLISHMENTS
PUBLIC SAFETY COMMUNICATIONS

- **911 CALLS CONTINUE TO INCREASE (UP 4.1% 2006-2008)**

2006 total	68,669
2008 total	71,493

- **911 CALLS FROM CELLULAR PHONES CONTINUE TO INCREASE**

2003	54.6%
2008	65.7%
2009	70.0%

- **NUMBER OF INCIDENTS CONTINUE TO INCREASE (UP 8.8% 2006-2008)**

2003	189,524
2008	216,160

- **COMPLETED 800 MHz REBANDING**

Completed reprogramming of 1200 units before FCC mandate
Completed reprogramming of mobile data and radio infrastructure
Replaced 242 units

- **COMPLETED DESIGN AND RELOCATION OF THE 911 CENTER AND EOC**

Construction started September 22, 1008
Building available May 11, 2009
All Operations smoothly relocated on June 23-24, 2009

- **INSTALLED NEW COMPUTER AIDED DISPATCH (CAD) SYSTEM**

Separated from Foxcomm to save \$141,954 next year
New CAD system cut-over planned soon
Brown County/Foxcomm records to be transferred after go-live date

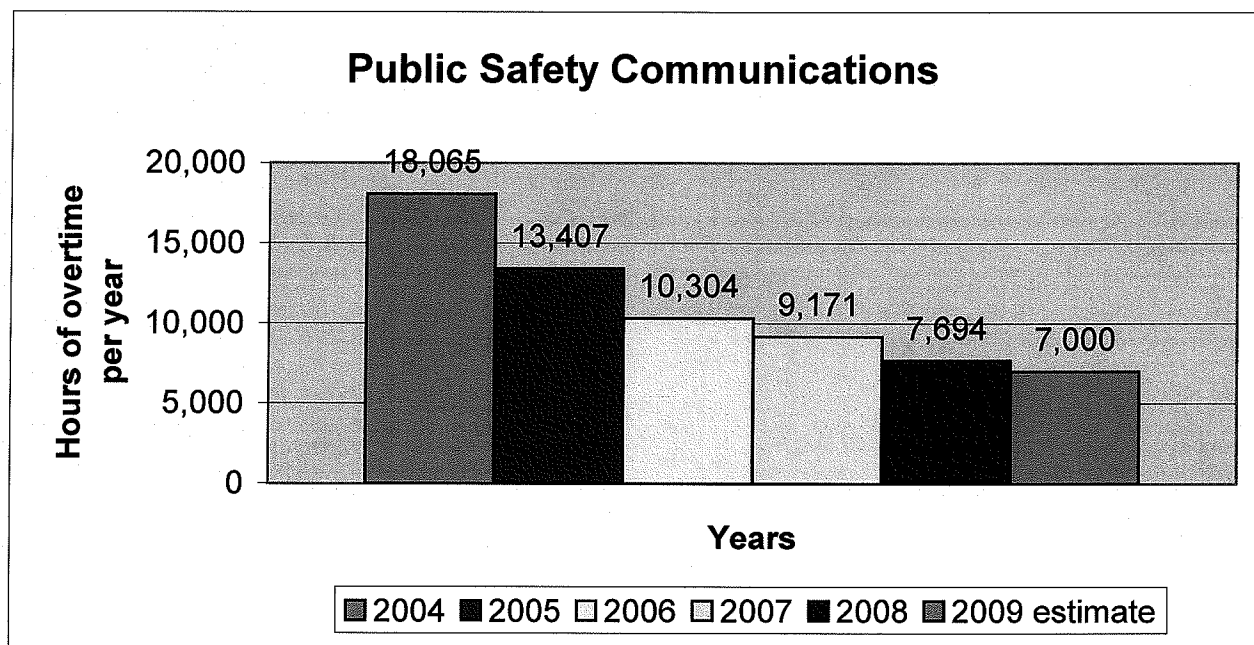
- **COMBINED JOBS**

Eliminated EM Office Manager-combined with PSC Office Manager

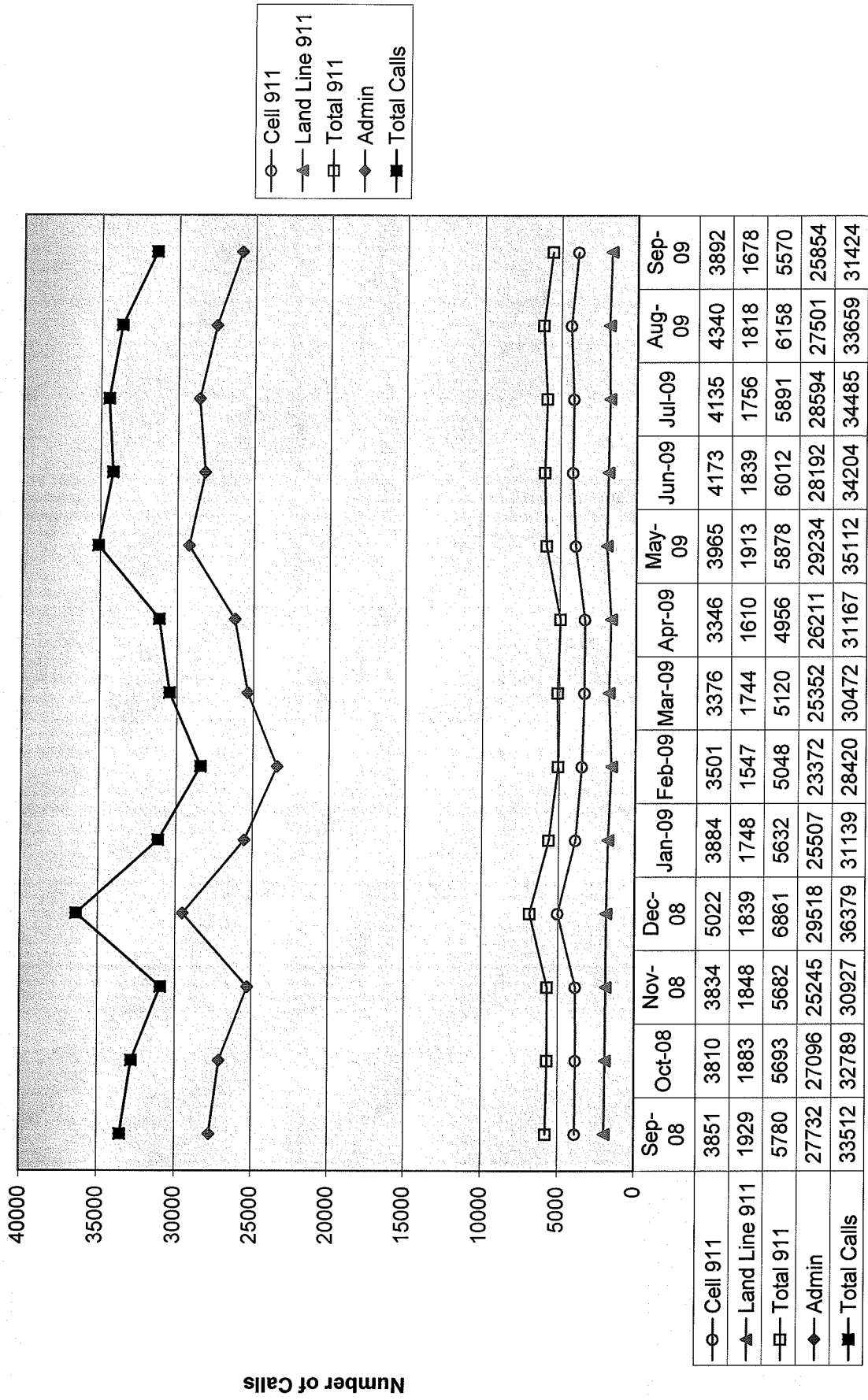
Replaced EM Office Manager with EM Coordinator position, funded by additional Emergency Management grant dollars.

- **CONTINUE TO REDUCE OVERTIME (DOWN OVER 61% FROM 2004)**

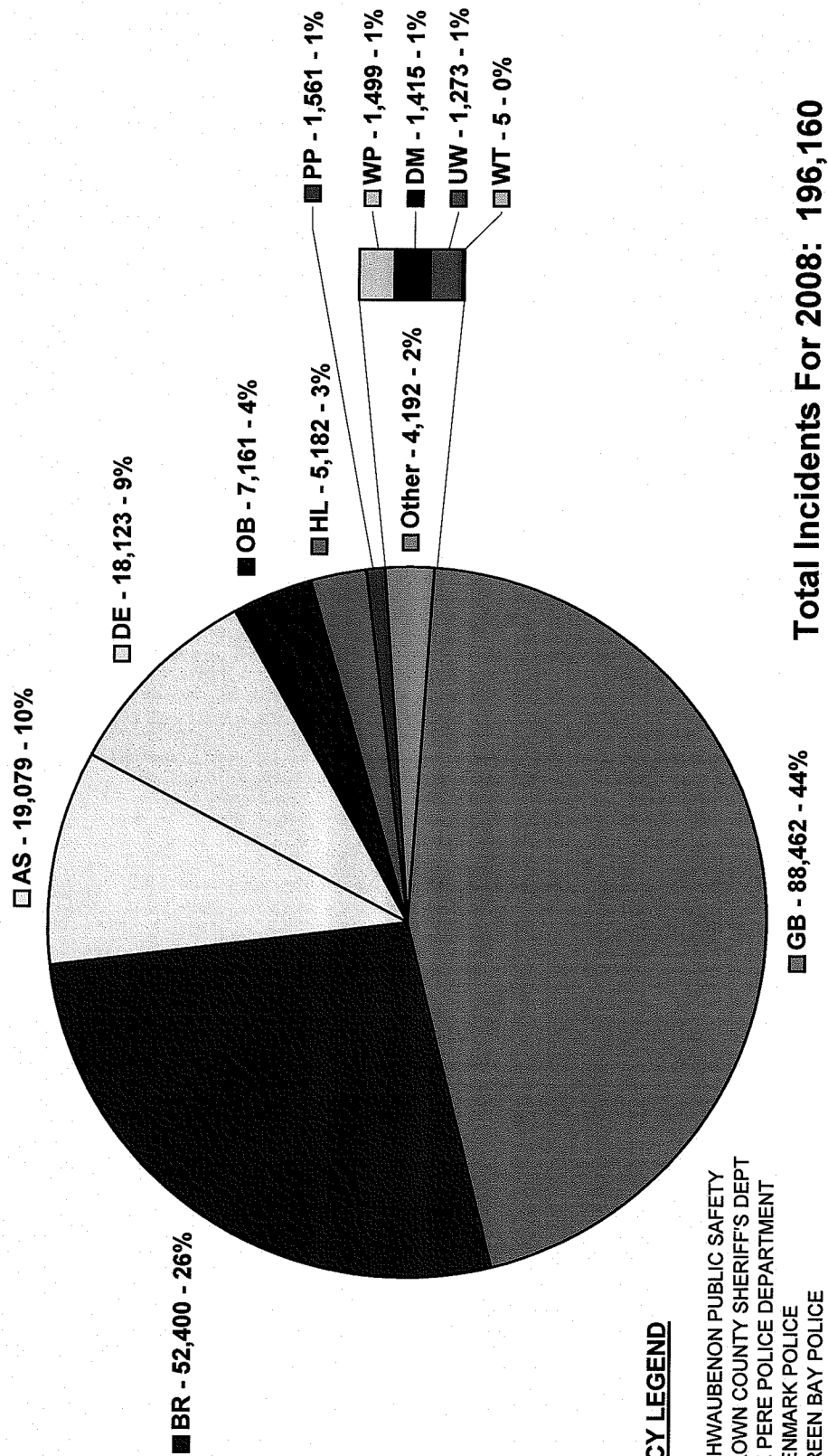
July 29, 2009



2008-2009 Brown County PSC Call Volume



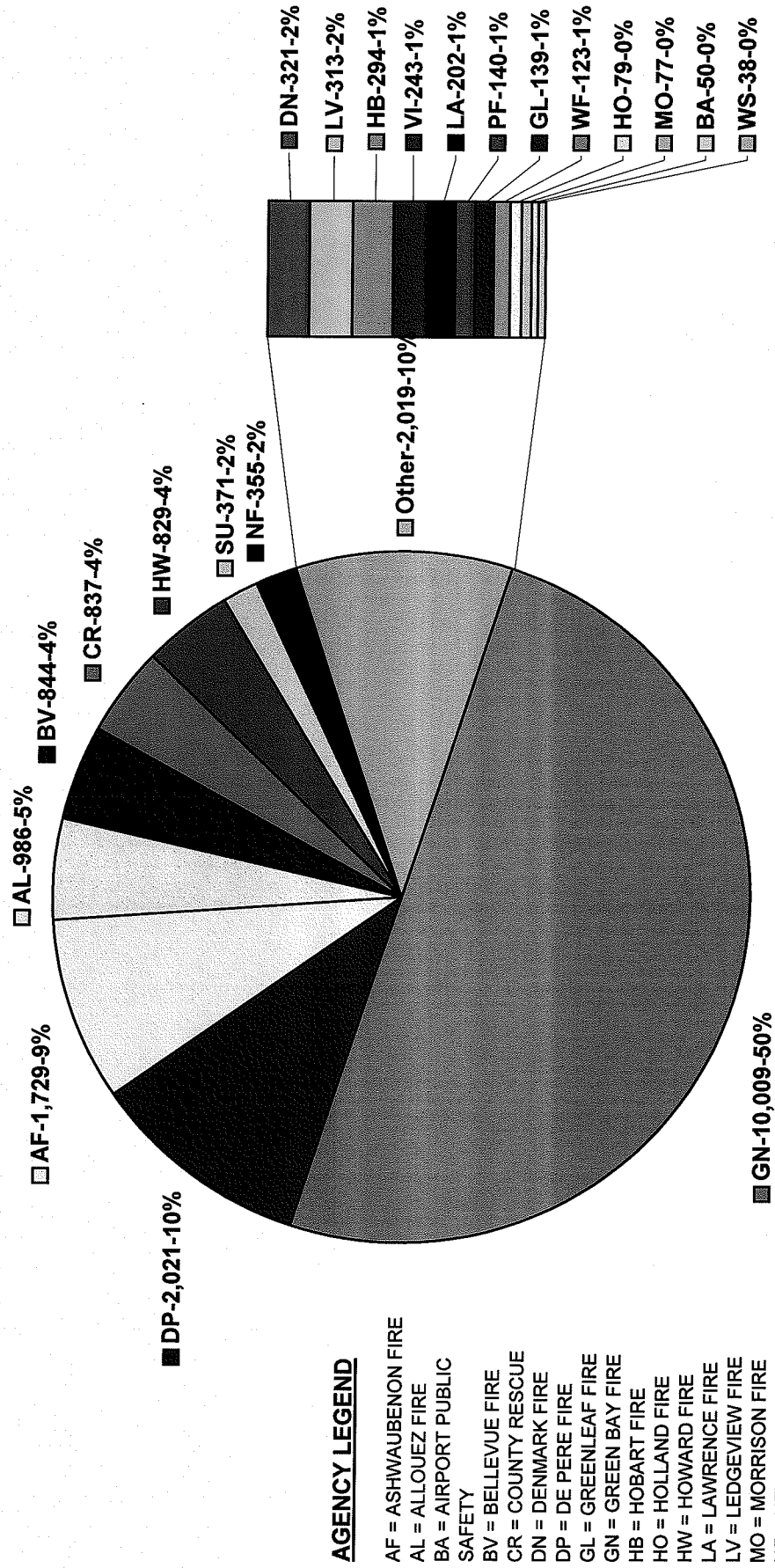
Incident Count for All Brown County Police Agencies 2008



AGENCY LEGEND

AS = ASHWAUBENON PUBLIC SAFETY
 BR = BROWN COUNTY SHERIFF'S DEPT
 DE = DE PERE POLICE DEPARTMENT
 DM = DENMARK POLICE
 GB = GREEN BAY POLICE
 HL = HOBART LAWRENCE POLICE
 OB = ONEIDA POLICE
 PP = PULASKI POLICE
 UW = UWGB PUBLIC SAFETY
 WP = WRIGHTSTOWN POLICE
 WT = WISCONSIN STATE PATROL

Incident Count for All Brown County Fire/EMS Agencies 2008



Total Incidents For 2008: 20,000

2010 BUDGET HEADLINES
PUBLIC SAFETY COMMUNICATIONS

EMERGENCY MANAGEMENT
911 COMMUNICATIONS CENTER

- **REVENUES**

- **EMERGENCY MANAGEMENT GRANTS UP \$7933 over 2009**

2010 EMPG \$109,819 (+ \$5249)
2010 EPRA \$ 63,733 (+ \$2684)

Total \$173,552 (+ \$7933)

- **WISCONSIN WIRELESS 911 REIMBURSEMENT PROGRAM ENDED**

Surcharge diverted to State General Fund for 2010 and 2011
2009 cost of wireless circuits was \$42,000
NO outside grant revenue for operations expected in 2010

- **EXPENSES**

- **911 CENTER INTERNAL CHARGEBACKS INCREASED BY \$62,335**

Indirect costs +\$29,008
IS Chargeback +\$30,456
Insurance +\$ 2,871

- **OPERATING COST OF THE 911 CENTER REDUCED BY 9.6%**

2009 \$874,442
2010 \$790,264

Reduced by \$ 84,178 -9.6%

- **PROPERTY TAX SUMMARY (911 Center + Emergency Management)**

2009 Amended Budget	\$ 5,337,781	
2010 Request	\$ 5,286,647	
2010 Reduction	- \$ 51,134	-0.96%

- **STAFF ACCOUNTS FOR 85% OF THE PSC BUDGET**